



REQUEST FOR COMPREHENSIVE PLAN AMENDMENT

Note: All requested amendments must be singular in nature and subject to review and possible correction by the Zoning Administrator.

1. Date: _____

A request for a change to the Future Land Use Map must be undersigned by the property owner or the duly authorized attorney or representative with power of attorney in the space provided below. A proposed text amendment must be signed by the applicant:

2. Name and address of property owner (if applicable):

3. Telephone Number (s) and mailing address where applicant can be contacted if questions should arise:

5. Is this a request for change in the Future Land Use Map?
YES _____ If yes, please answer questions numbered 7 through 13.
NO _____

6. Is this a request for a comprehensive plan text amendment?
YES _____ If yes, please answer questions numbered 14 and 15
NO _____

7. Legal description of the subject property:

8. Existing Future Land Use Designation of the subject property:

- 9. Proposed Future Land Use Designation of the subject property:

- 10. Existing Zoning classification of the subject property:

- 11. Existing Future Land Use Designation and Zoning Designation of all adjacent properties:
North: _____
South: _____
East: _____
West: _____
- 12. Include a current (within one year) signed and sealed survey of area proposed for change in the Future Land Use Designation which shows dimensions of affected area, structures on property, adjacent streets, with north arrow and property lines.
- 13. State briefly the reasons for the proposed change in the Future Land Use Designation:

The following questions are related to proposed text amendment to the Comprehensive Plan.

- 14. Proposed change to the text in the Comprehensive plan in add/delete format. Include the specific page(s) and/or goal, objective or policy in the Plan proposed for change:

Attach additional sheets if necessary. Separate forms must be submitted for each individual amendment.

15. State briefly the reasons for proposed comprehensive plan amendment:

Signature of fee simple owner or duly authorize representative of the property (if related to a Comprehensive Plan Future Land Use Amendment)

Signature of applicant (if related to Comprehensive Plan text amendment other than fee simple owner)

The Town staff will assist, within reason, any applicant with the preparation of this form. A pre-application is required by the applicant prior to any submittal to go over that application and any required legal notice. An original, record disk, twenty-five (25) copies and the application filing fee must be filed in the Planning, Zoning & Building Department. A separate application must be submitted for each separate proposed zoning code amendment and each of same must also be accompanied with an application filing fee of \$4,000 for a comprehensive plan amendment or \$3,000 for a small scale amendment (see F.S. 163-3184 through 163-3187). Please be advised that all additional costs associated with professional consultation and legal notice of the application will be the responsibility of the applicant.

(N:\Planning Zoning and Building\forms\ComprehensivePlanAmendment Form.wpd)