



TOWN OF PALM BEACH

Town Manager's Office

June 30, 2016

RE: Underground Utilities Conversion Project for Lake Towers Assessment Area

Dear Resident of the Lake Towers Assessment Area:

This letter has been sent to formally advise you that the capital assessment project to convert all overhead utility lines and facilities to underground service has received the final necessary approval from Town Council to move forward and is now officially underway.

For your review, a summary of the progression of this project is outlined below:

- At the Town Council meeting in August 2012, staff requested that Town Council approve an Underground (UG) Utility Assessment Project to convert overhead utility service to underground service for the Lake Towers Condominium located at 250 Bradley Place, a single-family home at 270 Bradley Place, and the four (4) single-family properties constituting the south side of the 300 block of Dunbar Road, all of which are hereinafter referred to as the Lake Towers Underground Utilities Assessment Area. Eighty-Nine percent (89%) of the property owners affirmatively signed the Town petition previously approved by Town Council. There are 72 properties in the Lake Towers Underground Utilities Assessment area and 66 owners affirmatively signed the petition.
- At the February 10, 2015, Town Council meeting, final design and bid phase engineering services was awarded to Kimley-Horn and Associates (KHA) who completed the design and provided plans and specifications for bid in April, 2016. Burkhardt Construction, Inc. (BCI) solicited bids for the work defined in the final plans and specification between April 15, 2016, and May 10, 2016, and subsequently submitted a draft Guaranteed Maximum Price (GMP) to the Town on June 6, 2016, for \$306,385.02.
- Public Works staff worked with Kimley-Horn and Associates (KHA) to review the draft GMP which was less than KHA's opinion of cost. KHA's opinion of cost for the project was \$338,400 which is inclusive of the utility owner (FPL, AT&T and Comcast) fees.
- At the June 14, 2016, Resolution No. 91-2016 was approved by Town Council, awarding a Construction Management at Risk (CMAR) Contract to Burkhardt Construction, Inc., for the Lake Towers Undergrounding Utilities Project in the amount of \$306,385.02.
- The major tasks to be completed in the coming months are as follows:
 - Conduit installation, primary/secondary (FPL, ATT, Comcast) - 7/12/16 to 8/8/16
 - Set transformer pad/transformer (FPL) - 8/9/16 to 8/15/16

- ATT rod conduit, pull wire, set pedestals - 8/9/16 to 9/5/16
- Comcast pull wire, set pedestals - 8/9/16 to 9/5/16
- Pull wire/terminations primary (FPL) - 8/30/16 to 9/19/16
- Cut over/overhead removal (ATT/Comcast) - 9/6/16 to 10/3/16
- Energize underground (FPL) - 9/20/16 to 10/3/16
- Secondary service switch over (FPL) - 10/4/16 to 10/17/16
- Demo overhead/remove poles (FPL)/final restoration - 10/18/16 to 10/31/16

Lake Tower Assessment Project Area



By electing to underground overhead utilities, residents of the Lake Towers assessment area will not be included in the Town-wide undergrounding project and therefore will not have to pay twice. The expenses for this project, including interest and assessment administrative costs, will be financed over a 20-year period. Residents of the project area will be assessed annually on their November tax bill beginning in 2017. To avoid interest charges and administrative expenses, homeowners will have the ability to pay off their individual balance at any time. More details regarding financing is forthcoming.

If you wish to be in the project communications loop, please send an email with your name, address, telephone number(s) where you can be reached year round, and your email address to jboodheshwar@townofpalmbeach.com by July 15, 2016. A dedicated page on the Town's website (townofpalmbeach.com) has also been created to provide information about the project. We look forward to working with you to enhance the beauty, safety and reliability of the utility infrastructure serving your home.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Jay Boodheshwar'.

Jay Boodheshwar
Deputy Town Manager