



TOWN OF PALM BEACH

Planning, Zoning and Building

NOTICE OF BUILDING OFFICIAL OF USE OF PRIVATE PROVIDER

Date: _____

Project Name: _____
Project Site Address: _____
Parcel ID #: 50-43- _____
Permit Number: _____
Contractor: _____

Private Provider Firm: _____
Private Provider: _____
Florida License #(s): _____
Business Address: _____
Telephone/Fax #'s: _____
Email Address: _____

Services to be provided: _____ Plan Review _____ Inspections _____ Both

Note: If the notice applies to either private provider plan review or private inspection services the Building Official may require, at his or her discretion, the private provider be used for both services pursuant to Section 553.791(2) Florida Statute.

I have elected to use one or more private providers to provide building code plans review and/or inspection services on the building or structure that is the subject of the enclosed permit application, as authorized by s. 553.791, Florida Statutes. I understand that the local building official may not review the plans submitted or perform the required building inspections to determine compliance with the applicable codes, except to the extent specified in said law. Instead, plans review and/or required building inspections will be performed by licensed or certified personnel identified in the application. The law requires minimum insurance requirements for such personnel, but I understand that I may require more insurance to protect my interests. By executing this form, I acknowledge that I have made inquiry regarding the competence of the licensed or certified personnel and the level of their insurance and am satisfied that my interests are adequately protected. I agree to indemnify, defend, and hold harmless the local government, the local building official, and their building code enforcement personnel from any and all claims arising from my use of these licensed or certified personnel to perform building code inspection services with respect to the building or structure that is the subject of the enclosed permit application.

I understand that the Building Official retains the authority to review plans, make required inspections, and enforce the applicable codes within his or her charge pursuant to the standards established by section 553.791 Florida Statutes.

If the fee owner or the fee owner's contractor makes any changes to the listed private providers or the services to be provided by those private providers, the fee owner or the fee owner's contractor shall, within 1 business day after any change or within 2 business days before the next scheduled inspection, update the notice to reflect such changes.

The building plans review and/or inspection services provided by the private provider is limited to building code compliance and does not include review for fire code, engineering, land use or zoning, environmental, flood, architectural or historic preservation and/or other codes.

A private provider may perform building code inspection services on a building project under this section only if the private provider maintains insurance for professional liability covering all services performed as a private provider. Such insurance shall have minimum policy limits of \$1 million per occurrence and \$2 million in the aggregate for any project with a construction cost of \$5 million or less and \$2 million per occurrence and \$4 million in the aggregate for any project with a construction cost of over \$5 million. Nothing in this section limits the ability of a fee owner to require additional insurance or higher policy limits. For these purposes, the term "construction cost" means the total cost of building construction as stated in the building permit application. If the private provider chooses to secure claims-made coverage to fulfill this requirement, the private provider must also maintain coverage for a minimum of 5 years subsequent to the performance of building code inspection services. The insurance required under this subsection shall be written only by insurers authorized to do business in this state with a minimum A.M. Best's rating of A. Before providing building code inspection services within a local building official's jurisdiction, a private provider must provide to the local building official a certificate of insurance evidencing that the coverages required under this subsection are in force.

The following attachments are provided as required:

1. Qualification statements and/or resumes of the private provider and all duly authorized representatives.
2. Proof of insurance for professional and comprehensive liability per Florida Statutes section 553.791(17).

Please select the appropriate identification block below:

Individual

Print Name: _____
 By (Signature): _____
 Address: _____
 Phone: _____
 Email: _____

Corporation

Print Corporate Name: _____
 Print Name: _____
 By (Signature): _____
 Address: _____
 Phone: _____
 Email: _____

Partnership

Print Partnership Name: _____
 Print Name: _____
 By (Signature): _____
 Address: _____
 Phone: _____
 Email: _____

Please select the appropriate notary block below:

STATE OF _____ COUNTY OF _____

Individual

Before me, this _____ of _____, 20____, personally appeared _____ who executed the forgoing instrument and acknowledged before me that the same was executed for the purposes therein expressed.

Corporation

Before me, this _____ of _____, 20____, personally appeared (name/title) _____ of (company name) _____, a (state of) _____ corporation, on behalf of the state corporation, who executed the forgoing instrument and acknowledged before me that the same was executed for the purposes therein expressed.

Partnership

Before me, this _____ of _____, 20____, personally appeared _____ (partner/agent) on behalf of _____, a partnership, who executed the forgoing instrument and acknowledged before me that the same was executed for the purposes therein expressed.

Personally known _____; or Produced Identification _____; Type of Identification produced _____

NOTARY PUBLIC

Signature of Notary: _____
 Printed Name: _____
 My Commission Expires: _____

(Notary Stamp/Seal)