

From: [Danielle Olson](#)
To: [Town Users\(All Users\)](#)
Subject: Attention All Employees: On-Line Training Access
Date: Monday, April 13, 2020 4:47:34 PM
Attachments: [image001.png](#)

TOWN OF PALM BEACH ATTENTION ALL EMPLOYEES

Employee may access a wide array of online training via the Town's TargetSolutions system.

TargetSolutions may be used from any computer with internet access. If you do not have your user name or id, or need other system information, visit this User Guide for assistance: <https://www.townofpalmbeach.com/DocumentCenter/View/8355/TargetSolutions-User-Guide>

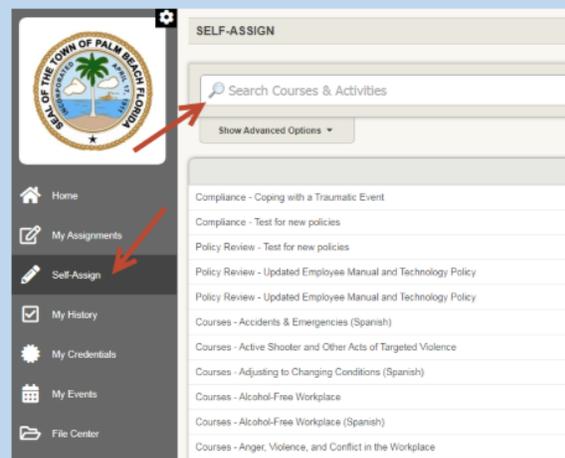
Online courses you may access include:

- ⇒ Customer Service
- ⇒ Business Writing Skills
- ⇒ Project Management
- ⇒ Computer such as Word, Excel, PowerPoint, Access and Outlook
- ⇒ Wellness such as Stress, Successful Parenting, Manage Anger/Emotions, Nutrition and Work Life Balance
- ⇒ Business Skills such as Finance Coaching and Communicating
- ⇒ Workplace Safety such as
 - Violence Prevention, CPR, Prevention of Back, Eye and other Injuries, Fleet/Driving Safety, Bloodborne Pathogens and more.



To login, go to www.targetsolutions.com/palmbeachent

After logging in, select "Self Assign" to view your available courses



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[Get Updated Town Employee Information & Notices during current emergency here](#)

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