

# TOWN OF PALM BEACH

## SPECIAL EMPLOYEE NOTICE

Enroll  
today!  
Telemedicine  
from Cigna

Our Cigna Health Insurance offers virtual telehealth services without a copay!

It's easy to enroll. Sign up before you are sick!

- ⇒ Connect to both Amwell and/or MDLIVE through myCigna.com. No separate login needed.
- ⇒ Complete a medical history using their "virtual clipboard"

Not  
feeling well?  
Stay Home

If you're sick, stay home don't cause the spread of any cold or flu to your coworkers or greater community served. Rest, and remember to:

- Cover your coughs and sneezes with a tissue or your sleeve.
- Wash your hands often with soap and water.
- Clean frequently touched surfaces and objects (TV remotes, cell phones, computers, door handles etc.)

Return to Work  
note required after  
3 or more days of  
absence

The Town's "Return to Work" policy (Sec. 5-4.2(b) of the Employee Manual, has been amended as follows:

Employees who are absent ~~five~~ **three** or more days (three shifts for Fire-Rescue employees working 24-hour shifts) must receive a medical authorization from their physician to return to work. Medical authorizations must be presented to their supervisor, who will make a determination as to whether or not the employee's return to duty is approved.

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