

## **Residential Parking Permits**

Residents of the Town of Palm Beach may now apply for a parking permit by mail. If you live on one of the streets/blocks listed on the following page, you are eligible to receive a maximum of two parking permits per residence. The parking permit allows you to park the vehicle on the block in which you live, in the section marked "Parking by Permit Only." Permits cost \$20 each and are valid for a one year period, expiration date printed on the parking permit.

Instructions for the parking permits program and a parking permit application are included in the following pages. If you should have any questions, please call Mary McQuaig at (561) 835-4628. She can be reached during regular office hours, Monday through Friday, 8:30a.m. until 5:00p.m. EST.

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## Applying for a Parking Permit by Mail

Residential parking permits are available for the following streets/blocks:

Street	Block
Atlantic Avenue	100
Australian Avenue	200 300 400
Brazilian Avenue	100 200 300 400
Chilian Avenue	200 300 400
Clarke Avenue	200
Cocoanut Row	300
Dunbar Road	100
Everglades Avenue	100
Gulfstream Road	100
Hammon Avenue	100
Hibiscus Avenue	300

Street	Block
Oleander Avenue	200
Park Avenue	200
Peruvian Avenue	100 400
Phipps Plaza	
Root Trail	100
Seabreeze Avenue	100 200 & 300
Seaspray Avenue	100
Seaview Avenue	100 200 & 300
Seminole Avenue	100 200
South Lake Drive	300
Sunset Avenue	100 300
Worth Avenue	400

Instructions for use of the parking permit are on the [following page](#). The parking permit application can be found on [last page](#). This application must be completed in full and mailed to the Finance Department along with a copy of the current registration for the vehicle which will be using the permit.

In order to receive a parking permit by mail, the vehicle registration must be issued in the name of the person making the application and it must be issued to the address for which the parking permit application is being made. The copy of the registration is checked to verify that it is current prior to the parking permit being issued and the permit will only be issued for the address that is printed on the registration. If the registration does not show the proper name and/or address, you must apply for your permit in person at the Finance Department, located in Town Hall, by bringing with you your current vehicle registration and other sufficient proof, showing residency on the street and block for which the permit is issued. A lease is not acceptable. The Finance Department cashier will review the information provided in order to establish the owner's Palm Beach residency.

Permit fees are \$20.00 each. Please check the permit that you receive for the expiration date. If you should have any questions regarding this form, or the parking instructions, please call Mary McQuaig at (561) 835-4628.

Please mail the application, vehicle registration copy, and a check for \$20.00 (payable to the Town of Palm Beach) to the following address.

Town of Palm Beach  
 Attn: Finance Department, Mary McQuaig  
 PO Box 2029  
 Palm Beach, FL 33480

All permits will be mailed to the Palm Beach residence for which they were issued.

**Permits are not considered effective until affixed to the vehicle in the proper manner. Vehicles for which a permit has been applied for, but not yet received may still receive parking tickets.**

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## **Town of Palm Beach, Florida Parking Permit Instructions**

Residential Permits must be permanently affixed to the left rear (driver's side) bumper.

Vehicles may park only on the street and block for which the permit is issued, within the area of parking spaces designated as **“Resident Parking by Permit Only.”** The range of parking spaces available are marked by a street sign at each end. Parking permits are only applicable for those spaces indicated. If the car is parked in a space other than those indicated as Resident Parking by Permit Only, all applicable parking rules apply.

Vehicles must not park on the street for more than (48) hours without being moved, or the vehicle may be towed from the street at the owner's expense. If it is absolutely necessary to leave a vehicle in a spot longer than the 48 hour time limit, the owner must call the Town Police station at (561) 838-5454 and inform them of the reason for the vehicles extended stay.

**Important:** Note the expiration date of your permit. If you would like to be reminded in advance of the need for renewal, please make sure to include your email address on the permit application. Reminder notices will only be sent via email. If you do not provide an email address, or if the address is not valid at the time that the reminder is sent, no other notice will be provided.

ALL VIOLATIONS OF PARKING REGULATIONS, INCLUDING VIOLATIONS OF RULES GOVERNING RESIDENTIAL PARKING PERMITS, ARE SUBJECT TO A FINE BEING ISSUED BY THE PALM BEACH POLICE DEPARTMENT.

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# Town of Palm Beach, Florida

## Application for Annual Parking Permit

### Personal Information

Name \_\_\_\_\_

Address \_\_\_\_\_ Apt # \_\_\_\_\_

Phone \_\_\_\_\_

Email address (optional) \_\_\_\_\_  
(for renewal notice)

### Vehicle Information

Year \_\_\_\_\_

Make \_\_\_\_\_

Model \_\_\_\_\_

Color \_\_\_\_\_

2 door                      4 door

License plate number \_\_\_\_\_

Permit (circle one):      New                      Renewal

Signature herein confirms receipt of the parking permit instruction sheet

Signature: \_\_\_\_\_

For Finance Department Use Only:

Permit Number \_\_\_\_\_

Date Issued \_\_\_\_\_

Registration:

Expiration date \_\_\_\_\_

Decal number \_\_\_\_\_

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